



**St Helena
Government**



PROTOCOL FOR RESEARCHERS ON ST HELENA ISLAND



(St Helena includes territorial waters to 12 nautical miles, and here also refers to the Marine Protected Areas to 200 nautical miles)

(To be completed by each person applying for a Research Licence)

I, _____ agree to the following principles:

1. Research should be an educational process leading to mutual learning among researchers and the collaborating individuals, communities and institutions.
2. Just as the propriety rights of scientific knowledge are well established and respected, such rights are due to the producers and providers of traditional knowledge and contemporary innovations from local communities.
3. Research should respect local cultural values and norms.
4. Benefits should accrue to all partners in a fair and equitable manner.
5. Informed consent should be obtained within the limits of practicality.
6. I agree to follow all procedures required by the SHG Government.
7. Where community, individual or organisational consent is needed, initial contact should be through the Research Institute Coordinator (Coordinator). They will assist in the approach to the community if they feel the work is appropriate. In the discussion with the Coordinator and community, the following should be presented as part of the prior informed consent approval process.

When first contacting the community or individual to seek access, the researcher:

-  Should carry out all communications in the locally understood language.
-  Must explain the nature and purpose of the proposed research, including its duration, the geographic area in which the research will take place, research and collecting methods.

For further information, contact: enquiries@sthelenaresearch.edu.sh Tel. 00 (290) 22607 Extn. 221

- ✎ Must explain the foreseeable consequences of the research for resources, people and stakeholders, including potential commercial value.
- ✎ Should explain the potential non-commercial values, such as academic recognition and advancement for the researcher.
- ✎ Should explain any social and cultural risks.
- ✎ Should explain the guidelines that the research is following, as well as his/her practice in previous similar research projects.
- ✎ Should be willing to provide copies of relevant project documentation, or summaries thereof, preferably including the project budget, in the local language. In the case of commercial prospecting, researchers must share such documents.
- ✎ Must agree on a protocol of acknowledgements, citations, authorship, and inventories as applicable, either citing local innovators or conservators, or respecting request for anonymity.
- ✎ Must share findings at different stages with the providers.
- ✎ Must not engage in bribery or making false promises.

In terms of benefits

- ✎ Researchers should be prepared to pay the Research licence fee of £250 for the main applicant, or a lower sum as set out in the Research Licence. This fee supports the data management, St Helena Research Institute and ongoing social and environmental projects.
- ✎ Researchers are encouraged to employ local staff to support fieldwork.
- ✎ All staff should be paid at their agreed daily rate.
- ✎ When practical, before leaving the community a short preliminary description of the findings of the work should be delivered in the local language.
- ✎ A written report, in the local language, summarising the research conducted should be sent to the Coordinator and any collaborators within one month, as set out in the Research Licence.
- ✎ Arrangements must be made to have the summary discussed with the community.
- ✎ Any publications arising out of the work must be sent to the Coordinator.
- ✎ If the research results are ongoing, periodic reporting (at least annually) to the Research Institute Coordinator should be done.
- ✎ Contributions of all parties will be acknowledged in all materials produced, included joint authorship if possible.
- ✎ Provide, to the Research Institute Data Manager, original datasets collected during the research by completing a metadata form and data submission agreement.
- ✎ Each Research Licence will be subject to periodic review and can be revoked at any time if this agreement is violated.

Signed:

Date: